1ST Annual Conference IAMM Bihar Chapter 2024

NSMCH BIHTA PATNA

20TH-21ST SEPTEMBER 2024

**SPECIFICATIONS FOR ORAL PRESENTATIONS**

* Those who will be selected for oral presentation are required to send their final presentation by email to [brmicrocon@nsmch.in](mailto:brmicrocon@nsmch.in) latest by 10th September 2024 with the subject mentioned as “Oral Presentation and Registration No\_ Name(of presenter)” in E-mail subject
* Presenters should also bring their oral presentations in a pen drive.
* Each presenter must check his/her presentation before the session.
* A time slot of 7 minutes (5 minutes for presentation and 2 minutes for discussion) will be given to each presenter.
* Session judges will strictly enforce the time rule.
* Format for the presentation: Title slide with authors and institute name, Introduction, Material & methods, Results, Discussion and Conclusion.

**SPECIFICATIONS FOR POSTER PRESENTATIONS**

1. Poster displays will be limited to one side. The recommended poster size is 3 feet (width) by 4 feet (length). i.e) Width (90 cm) x Length (120cm)
2. The poster board number assigned to the poster must be placed in the upper left-hand corner of the display. A poster board number cut-out will be provided and must always be visible.
3. Be sure to include the abstract title, author and coauthor names, and the institution(s) where research is underway.
4. Place your e-mail address, phone numbers in the upper right-hand corner of the poster board.
5. “Introduction/Background,” Methods,” “Results,” and “Conclusions”.
6. It is recommended that you hand-carry your poster to the conference, using tubular packaging or a portfolio case. Costs associated with creating and shipping the poster display will be the responsibility of the authors. Velcro (easiest to use), pushpins, or thumbtacks willbe provided to mount your poster.
7. Refer to your acceptance letter and/or the final conference program for the time and location of your poster session and set-up time.
8. The designated poster presenter (author or coauthor) must be present at the assigned space during the designated time to discuss the work presented.

**Tips for Poster Preparation**

* + Posters should stimulate discussion, not give a long presentation. Therefore, keep text to a minimum, emphasize graphics, and make sure every item included in your poster is necessary.
    - Utilize handouts to supplement your poster.
    - Goal: 20% text, 40% graphics, 40% space.
    - Make sure ideas flow logically from one section to the next.
    - Use charts and graphs to illustrate data (avoid large tables of raw data).
    - Use high resolution photographs (web images often will not work).
    - Do not use all capital letters.
  + The use of typewritten, handwritten or a printed PowerPoint presentation as a poster is unacceptable. Presentations in these formats will be removed.
  + Be consistent.
    - Keep consistent margins.
    - Keep line spacing consistent.
    - Keep the color, style, and thickness of borders the same.
    - Keep shading consistent.
  + Pick no more than 2–3 fonts
  + Pick no more than 2–3 colors
  + Test readability:
    - Title banner should be legible from 20 feet away
    - Body text should legible from 6 feet away